

# GUIDE

## Childcare in Jena

Friedrich Schiller University Jena cordially welcomes families into everyday university life and actively supports the balancing of family life and work. This guide is intended to give a first overview of the various types of childcare. If you have questions, the Family Office is happy to help you.

### **Important:**

*In Germany, parents of children over the age of one are legally entitled to a childcare place. Depending on the child's age, parents may choose from various types of childcare:*

Age	Type of care
0–3 years	<b>Childminder</b> <ul style="list-style-type: none"><li>◆ Small group with a maximum of five children per childminder</li><li>◆ Costs according to the regulations of the city of Jena</li><li>◆ Childcare before the age of one is possible (e.g. if parents are employed → proof required).</li></ul>
1–6 years	<b>Day care ('Kita')</b> <ul style="list-style-type: none"><li>◆ Group sizes may vary depending on the facility</li><li>◆ Costs according to the regulations of the city of Jena</li><li>◆ From the age of three, childcare is only possible in a day care centre.</li><li>◆ Childcare before the age of one is possible (e.g. if both parents are employed → proof required).</li><li>◆ University employees/students will be given priority for places in the day care centres operated by the student services organization <i>Studierendenwerk Thüringen</i>.</li></ul>
3 months to 10 years	<b>Flexible childcare 'JUniKinder'</b> <ul style="list-style-type: none"><li>◆ Care on an hourly basis (one unit = two hours)</li><li>◆ Maximum four hours per day and maximum ten hours per week</li><li>◆ Directly on campus</li><li>◆ <u><a href="#">Information and registration via the INFOtake</a></u></li></ul>



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<b>Application for a childminder</b>	<ul style="list-style-type: none"><li>◆ You can obtain information directly from the childminders or from the childminding advisory service of the city of Jena.</li><li>◆ Places are allocated by the childminding advisory service of the city of Jena.</li></ul>
<b>Application for a place in day care</b>	<ul style="list-style-type: none"><li>◆ Places are allocated via the online portal for day care of the city of Jena.</li><li>◆ You can reserve a place in up to five day care centres.</li><li>◆ You may apply from the day of the child's birth.</li><li>◆ You will receive a confirmation from the day care centre in your account in the online portal.</li><li>◆ The confirmation is temporary and expires after 21 days if you do not confirm it.</li></ul>
<b>Enrolment as guest children</b>	<ul style="list-style-type: none"><li>◆ If the child stays in Jena for a maximum of three months, it will generally be admitted as guest child. → Directly apply to the day care centre.</li><li>◆ Fees = 10 euros per day (without income check)</li></ul>
<b>Childcare costs</b>	<p>The fees payable by the parents are generally calculated on the basis of</p> <ul style="list-style-type: none"><li>◆ the monthly average income,</li><li>◆ the number of children entitled to child benefits living with the parent(s),</li><li>◆ the time of care.</li></ul>
<b>Cost-free year in day care</b>	<p>In Thuringia, children who are six years old on 1 August are considered to be of compulsory school age. No fees are payable for them in the 24 months before they start school. An application is not required.</p>
<b>Contact persons and further information</b>	<ul style="list-style-type: none"><li>◆ <a href="#">Calculation tool for day care costs</a></li><li>◆ <a href="mailto:kindertagespflege@jena.de">kindertagespflege@jena.de</a></li><li>◆ <a href="mailto:kitaportal@jena.de">kitaportal@jena.de</a></li></ul>

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