

Structure of a progress report for a graduate scholarship ("Landesgraduiertenstipendium")

The progress report shall have 2-4 pages (Arial 10pt, line pitch 1.2). Research activities within the funding period can be formatted as a list. An example of a progress report is given on the next page.

Please submit your progress report as a pdf document via e-mail to graduiertenstipendien@uni-jena.de.

Please submit a copy of your progress report to your supervisor and ask him/her to send a confidential statement on the report to graduiertenstipendien@uni-jena.de.

Structure:

1. General information
 - First and last name
 - Address
 - Faculty
 - Dissertation title (working title)
 - Supervisor(s)
 - Funding start / end
 - Start of your doctorate
 - Scheduled date of submission
2. Research activities within the funding period
 - a. Research stays or internships at other institutions
 - b. Participation in conferences
 - c. Publications
 - d. Further education; e.g. participation in GA qualification programme
3. Description of your dissertation project and preliminary results
 - a. Aims of the research project,
 - b. Current stage of the project, preliminary results,
4. If applicable: reasons for delay in completing the project
5. Information about your further proceeding
 - a. (Updated) schedule or working plan
 - b. Scheduled participation in conferences
 - c. Publications

Progress report

Max Mustermann (Faculty of Social and Behavioral Sciences)

Address: Mustergasse 3, 07745 Jena
Title / topic: Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam
Supervisor: Prof. Dr. Maria Musterfrau
Funding period: 01.01.2019 - 31.12.2021
Start of the doctorate: 01/2019
Scheduled ending: 01/2022

Research activities within the funding period

Research stays or internships at other institutions

- dd/mm/yyyy - dd/mm/yyyy research stay at ... in ...
- dd/mm/yyyy - dd/mm/yyyy research stay at ... in ...

Conferences

- dd/mm/yyyy - dd/mm/yyyy conference title, place
- dd/mm/yyyy - dd/mm/yyyy conference title, place

Publications

- Musterfrau, M., Mustermann, M. (submitted). Duis autem vel eum iriure dolor in hendrerit in vulputate velit esse molestie consequat.

Further education

- SoSe 2020 Good scientific practice, GA Qualification Programme, Jena
- WiSe 2020/21 Scientific Writing, GA Qualification Programme, Jena

Description of the dissertation project and (preliminary) results

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Reasons for delay in completing the project

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Information about the further proceeding

Schedule

01/2013 - 05/2013	...
05/2013	...
06/2013 - 09/2013	...
10/2013 - 01/2014	...
01/2014	Submission of thesis

Participation in conferences

- 00.00.0000 - 00.00.0000 conference title, place
- 00.00.0000 - 00.00.0000 conference title, place